

Cheverell Magna Parish Council
Parish Clerk: Jacqui Abbott
71 Damask Way
Warminster
BA12 9PP
Email: parishcouncil@greatcheverell.org
www.greatcheverell.org
Phone: 07766 319252

24th June, 2024

**Agenda for the Meeting of
Cheverell Magna Parish Council
to be held at
The Pavilion, Witchcombe Lane, Great Cheverell SN10 5TJ
Monday 1st July 2024
at 7-30pm**

Membership: Councillors, S Burgess, R Gray, R Hayward, L Jones, P Stevens (Chairman)

You are **summoned** to attend a meeting of Cheverell Magna Parish Council for the purpose of transacting the following business.



Jacqui Abbott
Parish Clerk & RFO

1 Apologies

To receive apologies for those unable to attend

Standing Orders will be suspended to allow for public participation

2 Public Participation

2.1 To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.

2.2 To receive any petitions or deputations/

2.3 To receive an update from Wiltshire Council, Cllr Dominic Munns.

Standing Orders will be reinstated following public participation

3 Declarations of Interest

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.

4 Chairman's announcements

To Note any items announced by the Chairman.

5 Minutes

5.1 To approve as a correct record the minutes of the meeting held on 13th May 2024 previously circulated.

5.2 To Note any matters arising from the minutes of the meeting held on 13th May 2024.

6 Victoria Park Residents Association

Members to receive an update from Victoria Park Residents Association.

For discussion

7 Financial Information

7.1 Payments for approval

Details	Reference	Amount	
Clerk and RFO Salary May	7/24-25 300190	£	449.68
HMRC PAYE May	8/24-25 300191	£	109.00
Stationary, ink, paper stamps refund	9/24-25 300193	£	94.05
Jacqui Abbott Refund APM	10/24-25 300194	£	39.32
Sean Bailey Strimming	11/24-25BACS5	£	75.00
Chris Hardwick Website	12/24-25 SO2	£	25.00
Mark Sharples Tree inspection	13/24-24 300195	£	50.00
Community Action Suffolk Insurance Renewal	14/24-25 300196	£	592.29
Jacqui Abbott Clerk and RFO June salary	15/24-25 300197	£	449.68
HMRC PAYE June	16/24-25 300198	£	109.00
Chris Hardwick Website	17/24-25 SO3	£	25.00

7.2 Management accounts

Members to receive the financial report and the bank reconciliation. See attached papers. A member to sign the bank reconciliation and initial the bank statements.

8. Insurance

Members to approve the annual renewal of the Parish Council's insurance policy. The policy is with Ansvar insurance. The premium is £592.29 and is within budget.

9 Planning Applications

Full details of planning applications submitted, and decisions made on all applications since the last meeting, are attached for reference.

9.1 Members to comment on the following:

PL/2024/04979	<p>Green Gables, 62 The Green, Great Cheverell, Devizes, SN10 5UY</p> <p>To install a carport in front of existing garage</p> <p>Planning Application: PL/2024/04979 (wiltshire.gov.uk)</p>
PL/2024/04262	<p>GREAT CHEVERELL MILL, CHEVERELL GREEN ROAD, GREAT CHEVERELL, DEVIZES, SN10 5UP</p> <p>Climate change resilience works</p> <p>Planning Application: PL/2024/04262 (wiltshire.gov.uk)</p>
PL/2024/04957	<p>Application for Permission in Principle for 1 self-build dwelling an associated works</p> <p>Land at the Green, Great Cheverell</p> <p>https://development.wiltshire.gov.uk/pr/s/planning- application/a0iQ3000006ZikH</p>
PL/2024/05545	<p>Miscellaneous alterations and repairs</p> <p>Old Bell Cottage, 11 High Street, Great Cheverell, Devizes, SN10 5TH</p> <p>https://development.wiltshire.gov.uk/pr/s/planning- application/a0iQ3000006zpq9</p>

9.2 Members to ratify the comments made on the following applications dealt with by email:

None

10 Play Area

Members to discuss and agree works to the main Play Area including fencing
Members to discuss the new younger children's section for the Play Area including consultation.

For discussion and decision

11 Grounds maintenance

Members to discuss grounds maintenance.

Members to discuss the weeds between the whips and consider the £425 quotation provided by Sean Bailey for people to undertake the work and add wood chips.

For discussion and decision

12 Parish Steward

Cllr Burgess to report back on the work of the Parish Steward and all to agree priorities.

For discussion and decision

13 LHFIFG

Members to discuss possible projects for submission to the next LHFIFG meeting to be held on 23rd July. Draft Highway Improvement forms have been issued to Members and will be available at the meeting.

- i. Back Lane / Weavers Mead water flow
- ii. The Bartletts – land falling away towards lane

For discussion and decision

14 Emergency Planning

Members to agree the next steps for the Emergency Plan. A template has been circulated to Members.

For discussion and decision

15 Adoption of Policies

Training and Development policy

Members to adopt the Training and Development policy previously circulated. Paper copies will be available at the meeting. The Clerk to post onto the website after adoption.

For adoption

16 Events

Members to note any events that are planned

Date of future meetings:

Monday September 2nd Parish Council Meeting

Monday November 4th Parish Council Meeting

Management Accounts to 31/03/25

Report Date 24.06.24

		BUDGET	YEAR TO DATE	Variance
RECEIPTS				
Precept	PRE	16308.00	8154.00	-8154.00
Bank Interest	INT	200.00	0.00	-200.00
VAT Reclaim	VAT	890.00	0.00	-890.00
Misc	MISC	0.00	0.00	0.00
SSE Sub Station	SSE	26.00	0.00	-26.00
		17424.00	8,154.00	-9270.00

PAYMENTS			Year to Date	Remaining
Admin / Misc	ADM	200.00	0.00	200.00
Audits	AUD	260.00	240.00	20.00
Bank Charges	BANK	84.00	0.00	84.00
Chair's Allowance	EXP	100.00	0.00	100.00
Clerks salary	SAL	6920.00	1,676.04	5243.96
Clerks Training	TRA	500.00	0.00	500.00
Community grants	GRNT	250.00	0.00	250.00
De-fib	DEF	650.00	0.00	650.00
Elections	ELEC	500.00	0.00	500.00
Events & APM	APD	150.00	39.32	110.68
Green space maintenance	GMT	3000.00	125.00	2875.00
Insurance	INS	600.00	592.29	7.71
IT equipment	IT	600.00	616.55	-16.55
Legal costs	LEGL	850.00	0.00	850.00
Member expenses	MEXP	50.00	0.00	50.00
Member Training	MTRA	400.00	0.00	400.00
Mileage	MILE	140.00	0.00	140.00
Pavilion hire	VEN	170.00	0.00	170.00
Playground	PLAY	1130.00	0.00	1130.00
Printing/Stationery/postage	STAT	170.00	94.05	75.95
Subscriptions	SUB	400.00	262.58	137.42
Web site maintenance	WEB	300.00	75.00	225.00

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Jacqueline Abbott
71 Damask Way
WARMINSTER
Wilts
BA12 9PP

Date: 15/06/2024

Account Name: Cheverell Magna Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20400622

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

Call us: **0345 140 1000**

Email us: us@unity.co.uk

Visit us: unity.co.uk

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/06/2024		Balance brought forward	£0.00	£0.00	£6,890.31
10/06/2024	Standing Order	S/O to: MR C.J HARDWICK R	£25.00	£0.00	£6,865.31
12/06/2024	Cheque Debit	Cheque 300195	£50.00	£0.00	£6,815.31

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Statement number 092

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Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
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WV1 9DG

Mrs Jacqueline Abbott
71 Damask Way
WARMINSTER
Wilts
BA12 9PP

Date: 15/06/2024

Account Name: Cheverell Magna Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20400635

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk

The credit interest rate is 2.75% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
15/05/2024		Balance brought forward	£0.00	£0.00	£18,164.64

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Statement number 069

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Cheverell Magna PC – Planning 24-25 02

Planning No	Description	Date reply due back to Wilts Council	Decision	Case Officer	Wiltshire Council decision
PL/2024/02073	Land to South of 1 Townshend Outline planning application for pair of dwellings. All matters reserved. Planning Application: PL/2024/02073 (wiltshire.gov.uk)	9.4.24	Meeting approve	Lucy Rutter-Dowd	Refuse
PL/2024/03234	Lower Green Farm, 46 The Green, Great Cheverell, Devizes, SN10 5UZ Demolish existing dwelling and garage, erect replacement dwelling and garage and change of use of agricultural land to garden land https://development.wiltshire.gov.uk/pr/s/planning[1]application/a0iQ3000005APdN	14.5.24	Meeting objection	Helena Carney	Refuse
PL/2024/04979	Green Gables, 62 The Green, Great Cheverell, Devizes, SN10 5UY To install a carport in front of existing garage Planning Application: PL/2024/04979 (wiltshire.gov.uk)	4.7.24		Joe Leesom	
PL/2024/04262	GREAT CHEVERELL MILL, CHEVERELL GREEN ROAD, GREAT CHEVERELL, DEVIZES, SN10 5UP Climate change resilience works Planning Application: PL/2024/04262 (wiltshire.gov.uk)	Extension to 2.7.24		Fiona Webb	
PL/2023/04777	Dogwood Farm, Poors Ground, Cheverell Wood, Great Cheverell, Devizes, SN10 5SP Proposal: Temporary Change of Use from Agricultural to Airsoft & for Erection of structures Planning Application: PL/2023/04777 (wiltshire.gov.uk)	24.4.23		Meredith Baker	Approve with conditions

<p>PL/2024/04957</p>	<p>Application for Permission in Principle for 1 self-build dwelling an associated works</p> <p>Land at the Green, Great Cheverell https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000006ZikH</p>	<p>9.7.24</p>		<p>Lucy Rutter-Dowd</p>	
<p>PL/2024/05545</p>	<p>Miscellaneous alterations and repairs</p> <p>Old Bell Cottage, 11 High Street, Great Cheverell, Devizes, SN10 5TH</p> <p>https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000006zpq9</p>	<p>19.7.24</p>		<p>Joe Leesom</p>	

Agenda for the next meeting will be issued on **23.08.24**